

We're Hiring

An Grianan Hotel is currently recruiting for the following roles:

Hotel Operations Manager

We are seeking an experienced, enthusiastic and hands-on Hotel Operations Manager to take responsibility for the day-to-day operation of our 43 bedroom, independent hotel. This is an excellent opportunity for a motivated hospitality professional who enjoys working closely with guests and staff and takes pride in delivering high standards of service, cleanliness and hospitality.

The successful candidate will play a key role in ensuring the smooth and efficient running of the hotel while maintaining a welcoming environment for both guests and employees.

Key Responsibilities

- Oversee the day-to-day operation of the hotel.
- Lead, support and motivate the hotel team.
- Ensure consistently high standards of guest service and satisfaction.
- Prepare staff rotas and manage staffing requirements.
- Recruit, train and develop team members.
- Monitor cleanliness, presentation, maintenance and health and safety standards.
- Manage stock, purchasing and relationships with suppliers.
- Monitor daily revenue, cash handling and operational costs.
- Ensure compliance with relevant health and safety, fire safety, employment and licensing requirements.
- Identify opportunities to improve hotel operations, guest experience and profitability.
- Be visible and hands-on in the hotel, supporting the team wherever required.

Skills and Experience

We are looking for someone who:

- Has previous experience in hotel or hospitality management.
- Has strong leadership and people-management skills.
- Is passionate about delivering excellent customer service.
- Has excellent communication and organisational skills.
- Is confident dealing with guests, staff, suppliers and contractors.
- Can work calmly and effectively under pressure.
- Has good commercial awareness and an understanding of hotel operations.
- Is proactive, reliable and able to work independently.
- Is flexible and willing to take a hands-on approach in a small hotel environment

What we offer

- Competitive salary based on experience.
- A key management position within a friendly, professional team.
- Opportunity to make a real contribution to the success of the hotel.

- Support and opportunities for professional development.
- A varied and rewarding role within the hospitality industry.

Please send your CV and a brief covering letter outlining your experience and suitability for the role to: Email: louise@angriananhotel.com

Closing Date: 18th October 2026

NIGHT PORTER

- Hours: 3 nights per week
- We are currently seeking to recruit a reliable and diligent Night Porter to join our NP team at
- An Grianan Hotel. As a Night Porter, you will be responsible for ensuring the safety and
- security of the hotel and its guests during the night shift

Key Responsibilities

- Greeting guests and handling check-in/check-out procedures
- Monitoring and patrolling the hotel premises
- Responding to guest requests and inquiries
- Setting up and cleaning meeting rooms and event spaces
- Operating and monitoring the hotel's security systems
- Assisting with basic maintenance tasks
- Working with the Bar team at functions

Skills and Experience

- Previously experience in a similar role is essential
- Excellent communication and interpersonal skills
- Ability to work independently and make decisions under pressure
- Strong attention to detail and ability to following procedures
- Basic knowledge of Health & Safety regulations

If you are a reliable and responsible individual who enjoys working during the night shift, we would love to hear from you.

To apply please send your CV and a cover letter to weddings@angriananhotel.com

HOTEL RECEPTIONIST

We are looking for a friendly, professional, and organised Hotel Receptionist to join our Front of House team

Key Responsibilities

- Welcome guests and provide excellent customer service
- Answer phone calls, emails and booking enquiries
- Handle reservations and process payments

- Resolve guests queries and complaints professionally
- Maintain accurate guest records
- Skills and Experience
- Excellent communication and interpersonal skills
- Strong organisation and computer skills
- Use of Protel (or similar) package
- 3 years previous reception/customer service experience
- Ability to work flexible, shifts including evenings, weekends and holidays
- Positive attitude and professional appearance

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